

Little Learners Admissions Policy

It is the intention of Little Learners to make our provision accessible to children and families from all sections of the community.

Our admissions policy operates within the Equal Opportunities framework and is regularly reviewed.

- We will ensure that the existence of Little Learners is widely known in local communities. Advertising notices will be placed in widely accessible areas, in more than one language if appropriate.
- We will describe practices in terms which make it clear that all sections of the community are welcomed.
- We will ensure that the description of the setting and its practices demonstrates how the setting enables children and / or parents with additional needs to take part in the activity of the setting.
- We will monitor the Gender and Ethnic background of the individuals joining the group to monitor our intake and ensure it is representative of social diversity.
- We will ensure that information about our setting is accessible in written form to all. Where necessary we will also try to provide spoken form, Braille, through signing, in more than one language or where necessary through an interpreter.
- The pre-school will admit pupils at the start of the term following their third birthday on a first come first served basis. Cut off dates for admission are August 31st, December 31st, and March 31st. If the pre-school is already full by any of the above dates then your child will continue to be on the waiting list.
- Admissions will be offered as sessional, that is a morning or an afternoon session for three hours.
- The current capacity for the pre-school is 48 part time places (24 AM and 24 PM).

The waiting list will be monitored and reviewed regularly.

In the event of applications exceeding places, the following factors will be considered:

- Date of application.
- Age of child (priority given to the oldest).
- Established family connection: for instance, a sibling already attends The Meadows Primary School.
- Vicinity of the home to the setting.

Parents/carers must complete an admissions form before their child can attend and sign consent for this information to be maintained by Little Learners in line with General Data Protection Regulations (GDPR), tailored by the Data Protection Act 2018 and Ofsted Registration requirement under The 1989 Children Act.

In accepting the offer of a place at Little Learners, the expectation is that parents will commit to ensuring their child attends sessions regularly and on time. This forms early good habits in preparation for their transition into the Primary phase of their education. Where the allocated sessions are not being fully utilised ie: a child's attendance at Little Learners falls below 85% in a 6 week rolling term time period, the setting reserves the right to withdraw the allocated place.

This policy has been adopted by the Governing Body of The Meadows Primary School, as the body responsible for Little Learners, at their meeting of 13th May 2020. It will be reviewed bi-annually.